

Minutes of the Board of Directors of the Iowa Extension Council Association

March 18, 2024

The Board of Directors of the Iowa Extension Council Association met via Zoom video conference on March 18, 2024. Board members present include Kelly Jared, Bruce Clark, Kasey Peters, Jamie Thompson, Sara Neuzil, Gwen Hanson, Al Ralston, Phillip Masters, Roberta Hersom, Chris Gilbert, Mary Greiman, Paul Gieselman, Kirk Phelps, Tom Monroe, Chrissy Westercamp, LeAnn Lawler, Connie Casson, Megan Fagle, and Joy Prothero. Also present were Cindy Gannon, Jennifer Vit, and Julie Baumler.

President Kelly Jared called the meeting to order at 7:00 p.m. Jamie Thompson noted one additional bill to Cerro Gordo County Extension District for \$200* should be added to the bills list on the agenda.

The secretary's report was given by Kasey Peters. Roberta Hersom moved to approve the minutes from the January 29, 2024 meeting. Chrissy Westercamp seconded the motion. The motion carried.

The treasurer's report was shared by Jamie Thompson. The checking balance on hand is \$45,864.38. Tom Monroe moved to approve the treasurer's report. LeAnn Lawler seconded the motion. The motion carried.

The following bills were presented for a total of \$19,463.10*.

Payee	Item/Service	Total Amount
Julie Baumler	Envelopes (\$26.74) Postage (\$136.00)	\$ 162.74
Whitfield & Eddy Law	January (\$1750.00) February (\$2,045.00)	3,795.00
Jennifer Vit	Postage	46.60
Employee & Family Resources	EAP	9,032.40
Calm.com, Inc.	Calm app benefit	4,250.08
ISU Accounts Receivable	legislative breakfast invitation printing	46.87
Black Hawk County Extension District	legislative breakfast travel (Bruce Clark)	128.69
Hamilton County Extension District	legislative breakfast travel (Tyler Burton)	87.10
Delaware County Extension District	legislative breakfast travel (Roger Helmricks)	155.00
Hancock County Extension District	legislative breakfast travel (Mary Greiman)	72.36
Carroll County Extension District	legislative breakfast travel (Joan Wiskus)	96.48
Winneshiek County Extension District	legislative breakfast travel (Sara Neuzil)	155.00
Cerro Gordo County Extension District	Legislative breakfast travel	200.00*
Hy-Vee (paid on 2/22/24)	legislative breakfast catering	1,138.48
MailChimp	February (\$48.15) March (\$48.15)	96.30
Total all bills		\$19,463.10

It was noted that income from EAP and the Calm app benefits would be coming in yet this spring. Tom Monroe moved to approve the bills. Connie Casson seconded the motion. The motion carried.

A review of the IECA Legislative Breakfast on February 22 was given. There were 25 council members and staff who attended the breakfast. They spoke with 45 legislators in attendance highlighting the real impacts of Extension and Outreach and its outstanding public value. Materials were also shared with those legislators unable to attend.

The Extension Council Conference on the Road will begin next week with the following locations (each from 5:30 – 8:30 p.m.)

- March 25, Adair County Fairgrounds 4-H/FFA Building, Greenfield
- March 26, Mahaska County Extension Office, Oskaloosa
- April 1, The Great Jones County Fair Expo Hall, Monticello
- April 2, Borlaug Learning Center, Northeast Research Farm, Nashua
- April 10, The Shores at Five Island, Emmetsburg
- April 11, Woodbury County Extension Office, Sioux City

As of today, there are 70 council members and staff registered to attend. We are asking that registration occur at least 3 days prior to the event to help plan for meals and materials. Board members are asked to contact the chairs in their counties to encourage attendance.

Attendance incentives and door prizes were discussed. Tom Monroe moved to set a budget for an attendance incentive at \$100 for each site with 3 options to select from. Mary Greiman seconded the motion. Sara Neuzil moved to spend \$20 per site on door prizes. Kirk Phelps seconded the motion. The motion carried.

Mary Greiman moved to approve catering expenses for the conference not to exceed \$27 per person with Jennifer Vit writing a check the day of the event when requested by the caterer. Tom Monroe seconded the motion. The motion carried.

Jennifer Vit gave the Executive Director report including the following items:

- Whitfield and Eddy have issued a legal opinion on the application of Iowa Code Chapter 66 regarding the removal of elected officials from office. The board discussed potential options for distributing the information to councils.
- Kay Osvig with Whitfield & Eddy has created a real estate best practices checklist that will be valuable to councils when dealing with leases or purchases of office space. This will be available on the website.
- 21 counties have enrolled in the Calm app benefit at this point in time. Several counties will be making their decisions at their March council meeting. We will launch on April 1.
- Board elections for Regions 5, 6, 8, 11, 14, 18, 19, 23 will be held in April. Nominations are due on April 15.

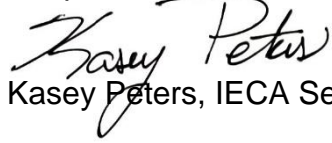
IECA Officer nominations for 2024-25 were discussed. A nominating committee of Kelly Jared, Paul Gieselman, and Bruce Clark will work to identify a slate of officer candidates prior to the June board meeting.

Julie Baumler will send out a Straw Poll to identify a date for the next board of directors meeting in June.

No county concerns were brought forth at this time.

The meeting was adjourned.

Respectfully submitted,

A handwritten signature in black ink that reads "Kasey Peters". The signature is written in a cursive, flowing style.

Kasey Peters, IECA Secretary

* It was discovered following the meeting that only \$100 of the reimbursement request to Cerro Gordo County Extension District was appropriate resulting in payment of \$100 rather than the approved \$200.