

## Management vs. Governance

Management		Governance
	Purchase additional software for a county employee's computer	
	Approve credit card limit for employees	
	Pay registration for county employee to attend Crucial Conversations training	
	Print and review TCP time sheets for personnel files	
	Buy toner and paper for copy machines	
	Write and submit a grant to the Washington County Riverboat Foundation	
	Direct the external bookkeeper to give a 2% raise to county staff	
	Contact companies to obtain bids for carpet and cleaning services	
	Buy a new printer to replace the old one for the OA; cost \$700	
	Purchase a new laminator	
	Reserve the local rec center for the family fun night	
	Invest and purchase a 6 month CD	
	Allow 4-H club leaders to charge for their supplies at HyVee	
	Contact a business for support on a program	
	Staff would like to close over the lunch hour to celebrate a special occasion	
	Client comes to office and harasses staff	
	Staff member uses company credit card for personal business	
	Staff member wears clothing that is too casual or inappropriate for office	
	Office needs to close due to bad weather	
	Staff want to exchange Martin Luther King Day off for Good Friday	
	Failure to report to work without excuse of approval of supervisor	
	Staff member needs medical insurance	
	New tables and chairs are needed for conference room	
	Staff member represents office on local committees that support ISUEO mission and wants to turn in time as work time	
	Staff member wants to attend professional development not offered by ISUEO	
	Staff member wants to attend professional development on campus	
	Office needs a blu ray player for pesticide CI C's	
	Publications are needed for pesticide trainings and manure trainings	
	Office needs to order materials/awards for awards night	
	High school on the job training student needs to work an extra hour a day for a couple of weeks to complete special project	
	Client has a civil rights complaint	
	Staff member wants to take vacation during county fair	
	Staff member is consistently 10 minutes late for work every day	
	Waste removal company is not doing good job and a new one is obtained	
	Fair Board wants Extension to pay for judges for the county fair	