



Minutes of the Board of Directors of the Iowa Extension Council Association

March 9, 2020

The Board of Directors of the Iowa Extension Council Association met via video conference on March 9, 2020. President Michael Ryan called the meeting to order at 6:00 p.m. Board members present include Michael Ryan, Jamie David, Lori Donahoe, Paul Gieselman, Le Ann Lawler, Kelly Jared, Amy Eden, Pam Olerich, Charlie Ertzinger, Jayne Lupkes, Larry Movall, Bruce Clark, Al Ralston, Kim Rinker, Connie Casson, Mary Greiman, Brian McNulty, and Peggy Sparrgrove,. Also present was Julie Baumler.

Jamie moved to approve the agenda. Connie seconded the motion. The motion carried.

Charles moved to approve the minutes from January 25, 2020. Mary seconded the motion. The motion carried.

Lori Donahoe gave the treasurer's report. We have a balance on hand of \$19,866.12. Lori reported an invoice from Employees & Family Resources for \$6,541.92 for EAP and has paid \$293.44 for legislative day mileage to date. Julie Baumler presented bills in the amount of \$505.10 from Hy-Vee for legislative day refreshments and \$352.50 for printing of EAP invoices and legislative day materials for a total of \$857.60. Leanne moved to approve the bills. Bruce seconded the motion. The motion carried.

The board discussed the current status of our billing from Whitfield and Eddy. Lori reported that we are current through December 2019. Kay Osvig is taking over for Jaki Samuelson with concern of billing and we have requested a move to monthly billing. We have a current balance (from January 2020 – present) of \$2,213. Jamie moved to pay the current balance of the Whitfield and Eddy invoice. Mary seconded the motion. The motion carried.

Moving forward, there is a need to clarify the legal services usage policy for counties and then to communicate that both on our website and in a memo to counties. The group delegated further exploration of the policy to the Human Resources and Member Services Committee with the goal of having them bring a recommendation to the full board. Terry, Lori, and Julie will work to put together some data to inform their work.

The board discussed the need to change the current board structure in light of changes in regions as a result of the Structured for Success recommendations. Mary moved to put forth a proposal to the membership that would retain one board member per region with the option of combining 1-county regions into a multi-county unit for representation. Amy seconded the motion. The motion carried. Julie will work on a draft for the exact wording of a by-law amendment proposal. She will

also work with the exec committee on a board transition plan with the target to have new board members in place by the June board meeting.

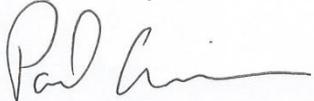
The IECA Executive Director position description was discussed in light of Terry's upcoming retirement on April 30. Michael and Julie will check with Dr. Lawrence and Andrea to determine how the board will be involved in the hiring process.

Jamie and Connie gave an update on the extension council conference preparations. There is still a need for volunteers to host breakout sessions. The Communications and Networking Committee will plan a Zoom meeting to discuss decorations. The group discussed an action plan in the event that action is needed as a result of COVID-19 concerns with large gatherings. It was determined to follow the lead of campus and cancel if they recommend doing so. Overall, we are on track in our preparations for the conference.

No county concerns were presented by the group.

Mary moved to adjourn the meeting. The meeting was adjourned at 7:35 p.m.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Paul Gieselman".

Paul Gieselman, Secretary