



Decision Making Guidelines Matrix

	Move forward with approval process	Additional research required	Approval with restrictions	Disqualifies
All Green Flags	X			
Yellow Flags				
Social Security Number discrepancy*		X		
Name discrepancy		X		
Any lack of or incorrect data		X		
Red Flags				
Speeding tickets/accidents		X		
Two moving violations in past 12 months			X	
Two accidents in past 12 months when at fault			X	
Citation of excess blood alcohol content last 12 months			X	
No motor vehicle license			X	
Driving under the influence		X	X	
Felony within last 5 years				X
Felony that includes element of violence, regardless of time				X
Listed on National or State Sex Offend Registry				X
Listed on National or State Child Abuse Registry				X
Crime involving force or threat of force within last 10 years				X
Any crime in which sexual relations is an element, regardless of time				X
Crime involving controlled substances within last five years				X
Cruelty to animals conviction within 10 years				X
Any criminal offense which causes harm to a child, regardless of time				X

*View the Social Security Verification Guide at www.iaextensioncouncils.org/background-screening-resources for further guidance.